



**ACM20121 Certificate II in Animal Care
Academic Timetable Unit delivery sequence 2025
26 weeks, 23 weeks training, 3 weeks holidays**

Term /Weeks	Scheduled Date	Unit Code	Unit of Competency	Training hours	Weeks	Nominated T/A	Training Location	Inhouse Practical	Practical at Workplace (Pet grooming Centre)
TERM BREAK 23/12/24-26/01/25									
Week 01	27/01/25-02/02/25	ACMGEN201	Work in the animal care industry	20	1	Hellen Andrade	Room 9		✓
Week 02 to 03	03/02/25-16/02/25	ACMGEN202	Complete animal care hygiene routines	40	2	Hellen Andrade	Room 9		✓
Week 04	17/02/25-23/02/25	ACMGEN203	Feed and water animals	20	1	Hellen Andrade	Room 9	✓	
Week 05 to 06	24/02/25-09/03/25	ACMGEN204	Assist in health care of animals	40	2	Hellen Andrade	Room 9		✓
Week 07	10/03/25-16/03/25	ACMSUS201	Participate in environmentally sustainable work practices	20	1	Hellen Andrade	Room 9	✓	
Week 08	17/03/25-23/03/25	ACMWHS201	Participate in workplace health and safety processes	20	1	Hellen Andrade	Room 9	✓	✓
Week 09 to 11	Work placement (Pet grooming Centre) 24/03/25 – 13/04/25								
TERM BREAK 14/04/25 – 04/05/25									
Weeks 12 to 13	05/05/25-18/05/25	BSBMM211	Apply communication skills	40	2	Hellen Andrade	Room 9	✓	
Week 14	19/05/25-25/05/25	ACMBEH302	Provide enrichment for animals	20	1	Hellen Andrade	Room 9	✓	✓
Week 15 to 16	26/05/25-08/06/25	ACMGEN205	Source and provide information for animal care needs	40	2	Hellen Andrade	Room 9	✓	
Week 17	09/06/25-15/06/25	ACMVET201	Assist with veterinary nursing reception duties	20	1	Hellen Andrade	Room 9	✓	
Week 18	16/06/25-22/06/25	ACMGEN309	Provide basic animal first aid	20	1	Hellen Andrade	Room 9	✓	
Week 19 to 20	23/06/25-06/07/25	ACMINF201	Handle companion animals safely and follow infection control guidelines	40	2	Hellen Andrade	Room 9	✓	



**ACM20121 Certificate II in Animal Care
Academic Timetable Unit delivery sequence 2025
26 weeks, 23 weeks training, 3 weeks holidays**

Week 21 to 23									
Work placement (Pet grooming Centre) 07/07/25 – 27/07/25									
Week 01	28/07/25 -03/08/25	ACMGEN201	Work in the animal care industry	20	1	Hellen Andrade	Room 9		✓
Week 02	04/08/25-17/08/25	ACMGEN202	Complete animal care hygiene routines	40	2	Hellen Andrade	Room 9		✓
Week 03	18/08/25 -24/08/25	ACMGEN203	Feed and water animals	20	1	Hellen Andrade	Room 9	✓	
Week 04 to 05	25/08/25-07/09/25	ACMGEN204	Assist in health care of animals	40	2	Hellen Andrade	Room 9		✓
Week 06	08/09/25-14/09/25	ACMSUS201	Participate in environmentally sustainable work practices	20	1	Hellen Andrade	Room 9	✓	
Week 07 to 08	15/09/25-21/09/25	ACMWHS201	Participate in workplace health and safety processes	20	1	Hellen Andrade	Room 9	✓	✓
Week 09 to 11									
Work placement (Pet grooming Centre) 22/09/25 – 12/10/25									
TERM BREAK 13/10/25-19/10/25									
Weeks 12 to 13	20/10/25 -02/11/25	BSBCM211	Apply communication skills	40	2	Hellen Andrade	Room 9	✓	
Week 14	03/11/25-09/11/25	ACMBEH302	Provide enrichment for animals	20	1	Hellen Andrade	Room 9	✓	✓
Week 15 to 16	10/11/25 -23/11/25	ACMGEN205	Source and provide information for animal care needs	40	2	Hellen Andrade	Room 9	✓	
Week 17	24/11/25-30/11/25	ACMVET201	Assist with veterinary nursing reception duties	20	1	Hellen Andrade	Room 9	✓	
Week 18	01/12/25-07/12/25	ACMGEN309	Provide basic animal first aid	20	1	Hellen Andrade	Room 9	✓	
Week 19 to 20	08/12/25-21/12/25	ACMINF201	Handle companion animals safely and follow infection control guidelines	40	2	Hellen Andrade	Room 9	✓	
TERM BREAK 22/12/25-04/01/26									
Week 21 to 23									
Work placement (Pet grooming Centre) 05/01/26 – 25/01/26									

Note: **Dates marked in bold red** indicate intake dates. Please note that enrolment deadlines are set one week prior to each intake date.



**ACM20121 Certificate II in Animal Care
Academic Timetable Unit delivery sequence 2025
26 weeks, 23 weeks training, 3 weeks holidays**

Intake No.	Course Commencement Date	Enrolment Deadline
Intake 1	10th March 2025	Enrolment by 03/03/25
Intake 2	05th May 2025	Enrolment by 28/04/25
Intake 3	09th June 2025	Enrolment by 02/06/25
Intake 4	28th July 2025	Enrolment by 21/07/25
Intake 5	18th August 2025	Enrolment by 11/08/25
Intake 6	20th October 2025	Enrolment by 13/10/25
Intake 7	10th November 2025	Enrolment by 03/11/25

Breaks 2025

- **Holiday (Summer): 23rd Dec 24 - 26th Jan 25**
- **Holiday (Autumn): 14th Apr 25 - 4th May 25**
- **Holiday (Spring): 13th Oct 25 - 19th Oct 25**
- **Holiday (Summer): 22nd Dec 25 - 4th Jan 26**

- **Students will attend Greenwood Academy of Animal Care and Agriculture on Mondays and Tuesdays for a total of 20 contact hours per week at our Sydney campus.**
- **Greenwood Academy has several work placements with our preferred industry partners, students will be placed with our preferred work placement providers to undertake their mandatory 120 hours.**
- **The 120-hour work placement is spread over two terms, three weeks per term, where students complete 20 hours per week across three days.**
- **All students must attend their scheduled orientation sessions.**
- **ACM20121 Certificate 2 students are required to purchase their Equipment kit before or at their scheduled orientation day.**



**ACM30122 Certificate III in Animal Care Services
Academic Timetable Unit delivery sequence 2025
52 weeks, 40 weeks training, 12 weeks holidays**

Term /Weeks	Scheduled Date	Unit Code	Unit of Competency	Training hours	Weeks	Nominated T/A	Training Location	Inhouse Practical	Practical at Workplace (Pet grooming Centre)
TERM BREAK 23/12/24-26/01/25									
Week 01 to 03	27/01/25-16/02/25	ACMGRM305	Groom dogs to meet breed style and coat requirements	60	3	Scott Smith Hellen Andrade	Room 11 Room 9		✓
Week 04 to 06	Work placement (Pet grooming Centre) 17/02/25 – 09/03/25								
Week 07 to 08	10/03/25-23/03/25	ACMGRM403	Enhance companion animal coat and skin condition	40	2	Scott Smith Hellen Andrade	Room 11 Room 9		✓
Week 09 to 10	24/03/25-06/04/25	ACMGEN312	Provide nutritional requirements for animals	40	2	Scott Smith Hellen Andrade	Room 11 Room 9	✓	
TERM BREAK 07/04/25 – 20/04/25									
Weeks 11	21/04/25-27/04/25	ACMBEH301	Identify behaviours and interact safely with animals	20	1	Scott Smith Hellen Andrade	Room 11 Room 9		✓
Weeks 12	28/04/25-04/05/25	ACMGEN303	Assess the welfare status of an animal	20	1	Scott Smith Hellen Andrade	Room 11 Room 9	✓	
Week 13	05/05/25-11/05/25	ACMGEN304	Promote positive wellbeing in self and others	20	1	Scott Smith Hellen Andrade	Room 11 Room 9	✓	
Week 14	12/05/25-18/05/25	ACMGEN309	Provide basic animal first aid	20	1	Scott Smith Hellen Andrade	Room 11 Room 9	✓	
Week 15	19/05/25-25/05/25	ACMGEN315	Communicate effectively with clients and team members	20	1	Scott Smith Hellen Andrade	Room 11 Room 9	✓	
Week 16	26/05/25-01/06/25	ACMINF301	Comply with infection control policies and procedures in animal care work	20	1	Scott Smith Hellen Andrade	Room 11 Room 9	✓	✓
Week 17	02/06/25-08/06/25	ACMGEN308	Walk and exercise dogs	20	1	Scott Smith Hellen Andrade	Room 11 Room 9	✓	
Week 18-20	Work placement (Pet grooming Centre) 09/06/25-29/06/25								



**ACM30122 Certificate III in Animal Care Services
Academic Timetable Unit delivery sequence 2025
52 weeks, 40 weeks training, 12 weeks holidays**

TERM BREAK 30/06/25-20/07/25									
Week 21 to 22	21/07/25 -03/08/25	ACMBEH404	Condition animal behaviour	40	2	Scott Smith Hellen Andrade	Room 11 Room 9	✓	
Week 23	04/08/25-10/08/25	ACMWH301	Contribute to workplace health and safety processes	20	1	Scott Smith Hellen Andrade	Room 11 Room 9	✓	
Week 24 to 25	11/08/25 -24/08/25	ACMGEN311	Maintain and monitor animal health and wellbeing	40	2	Scott Smith Hellen Andrade	Room 11 Room 9	✓	
Week 26	25/08/25-31/08/25	ACMGRM201	Bath, dry and brush domestic dogs	20	1	Scott Smith Hellen Andrade	Room 11 Room 9		✓
Week 27	01/09/25-07/09/25	ACMSPE316	Provide general care of domestic dogs	20	1	Scott Smith Hellen Andrade	Room 11 Room 9		✓
Week 28-30	Work placement (Pet grooming Centre) 08/09/25- 28/09/25								
TERM BREAK 29/09/25-12/10/25									
Week 31 to 34	13/10/25 -09/11/25	ACMGRM303	Provide sanitary and hygiene grooms for companion animals	80	4	Scott Smith Hellen Andrade	T8-T10 Room		✓
Week 35 to 37	10/11/25 -30/11/25	ACMGRM304	Perform grooms on cross breed dogs	60	3	Scott Smith Hellen Andrade	T8-T10 Room		✓
Week 38 to 40	Work placement (Pet grooming Centre) 01/12/25 – 21/12/25								

Note: **Dates marked in bold red** indicate intake dates. Please note that enrolment deadlines are set one week prior to each intake date.

Breaks 2025:

- **Holiday (Summer): 23rd Dec 24 - 26th Jan 25**
- **Holiday (Autumn): 07th Apr 25 – 20th Apr 25**
- **Holiday (Winter): 30th Jun 25- 20th Jul 25**
- **Holiday (Spring): 29th Sep 25 - 12th Oct 25**
- **Holiday (Summer): 22nd Dec 25 - 25th Jan 26**

ACM30122 Certificate III in Animal Care Services Timetable Greenwood Academy_2025

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Web: www.gwacademy.edu.au

RTO: 45916 CRICOS Provider: 04060M (Sydney)

ABN: 11 651 097 719 Page 2



**ACM30122 Certificate III in Animal Care Services
Academic Timetable Unit delivery sequence 2025
52 weeks, 40 weeks training, 12 weeks holidays**

Intake No.	Course Commencement Date	Enrolment Deadline
Intake 1	27th January 2025	Enrolment by 20/01/25
Intake 2	24th March 2025	Enrolment by 17/03/25
Intake 3	21st April 2025	Enrolment by 14/04/25
Intake 4	02nd June 2025	Enrolment by 26/05/25
Intake 5	21st July 2025	Enrolment by 14/07/25
Intake 6	11th August 2025	Enrolment by 04/08/25
Intake 7	13th October 2025	Enrolment by 06/10/25
Intake 8	10th November 2025	Enrolment by 03/11/25

- **Students will attend Greenwood Academy of Animal care and agriculture for class three days a week at our Sydney campus from 10am to 5pm.**
- **Greenwood Academy has several work placements with our preferred industry partners, students will be placed with our preferred work placement providers to undertake their mandatory 240 hours.**
- **The 240-hour work placement is spread over four terms, three weeks per term, where students complete 20 hours per week across three days.**
- **All students must attend their scheduled orientation sessions.**
- **ACM30122 Certificate III students are required to purchase their Equipment kit before or at their scheduled orientation day.**

ACM30122 Certificate III in Animal Care Services Timetable Greenwood Academy_2025

Sydney Campus: Suite 2, Level 1, 175 Liverpool Street Sydney 2000

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ACM40418 Certificate IV in Veterinary Nursing
Academic Timetable Unit delivery sequence January 27th Intake 1 2025
76 weeks course length with 54 weeks training, 10 weeks holidays, 12 weeks of industry placement

Term / Weeks	Scheduled Date	Unit Code	Unit of Competency	Training hours	Weeks	Nominated T/A	Training Location	Inhouse Practical	Practical at Workplace
TERM BREAK 23/12/24-26/01/25									
Week(s) 01 - 04	27/01/25-23/02/25	ACMGEN314	Identify animal anatomy and physiology for animal care work	80	4	Debra Leong	Room 10	✓	✓
Week(s) 05 - 08	24/02/25-09/03/25	ACMVET401	Coordinate veterinary reception duties	40	2	Debra Leong	Room 10		✓
Week(s) 09 - 10	10/03/25-23/03/25	ACMVET202	Carry out daily practice routines	40	2	Debra Leong	Room 10	✓	
Week 09 to 10	Work placement (Vet Clinic) 24/03/25 - 06/04/25								
TERM BREAK 07/04/25 – 20/04/25									
Week(s) 11 - 13	21/04/25-11/05/25	ACMINF301	Comply with infection control policies and procedures in animal care work	60	3	Debra Leong	Room 10	✓	
Week(s) 14 – 16	12/05/25-01/06/25	ACMVET402	Apply imaging routines	60	3	Debra Leong	Room 10		✓
Week(s) 17 – 18	02/06/25-15/06/25	ACMVET403	Perform clinical pathology procedures	40	2	Debra Leong	Room 10		✓
Week(s) 19 – 20	16/06/25-29/06/25	ACMVET404	Perform practice office procedures	40	2	Debra Leong	Room 10		✓
TERM BREAK 30/06/25 – 13/07/25									
Week 21 to 22	Work placement (Vet Clinic) 14/07/25 - 27/07/25								
Week(s) 23 - 27	28/07/25-31/08/25	ACMVET405	Coordinate and perform surgical nursing routines	100	5	Debra Leong	Room 10		✓
Week(s) 28 - 30	01/09/25-21/09/25	ACMVET406	Nurse animals	60	3	Debra Leong	Room 10		✓
Week 31 to 32	Work placement (Vet Clinic) 22/09/25 - 05/10/25								
TERM BREAK 06/10/25 – 19/10/25									
Week(s) 33 - 36	20/10/25- 16/11/25	ACMVET408	Provide nutritional advice and support for animals	80	4	Debra Leong	Room 10		✓
Week(s) 37 - 39	17/11/25- 07/12/25	ACMVET409	Provide specific animal care advice	60	3	Debra Leong	Room 10		✓
Week 40 to 41	Work placement (Vet Clinic) 08/12/25 – 21/12/25								
TERM BREAK 22/12/25 – 18/01/26									
Week(s) 42 - 44	19/01/26- 08/02/26	ACMVET407	Carry out medical nursing routines	60	3	Debra Leong	Room 10		✓
Week(s) 45 - 47	09/02/26-01/03/26	ACMVET416	Assist with the preparation of veterinary drugs and poisons	60	3	Debra Leong	Room 10		✓



ACM40418 Certificate IV in Veterinary Nursing
Academic Timetable Unit delivery sequence January 27th Intake 1 2025
76 weeks course length with 54 weeks training, 10 weeks holidays, 12 weeks of industry placement

Week(s) 48 - 50	02/03/26-22/03/26	ACMVET413	Prepare for anaesthesia and monitor animal anaesthesia and analgesia	60	3	Debra Leong	Room 10		✓
Week 51 to 52 Work placement (Vet Clinic) 23/03/26 – 05/04/26									
TERM BREAK 06/04/26 – 19/04/26									
Week(s) 53 – 54	20/04/26 -03/05/26	ACMWHS301	Contribute to workplace health and safety processes	40	2	Debra Leong	Room 10	✓	
Week(s) 55	04/05/26-10/05/26	ACMVET410	Carry out veterinary dental nursing procedures	20	1	Debra Leong	Room 10		✓
Week(s) 56 - 57	11/05/26-24/05/26	ACMSUS401	Implement and monitor environmentally sustainable work practices	40	2	Debra Leong	Room 10	✓	
Week(s) 58 – 59	25/05/26 -07/06/26	ACMSPE317	Provide general care of domestic cats	40	2	Debra Leong	Room 10	✓	
Week(s) 60	08/06/26-21/06/26	ACMVET203	Assist with surgery preparation	40	2	Debra Leong	Room 10		✓
Week(s) 61 - 63	22/06/26-05/07/26	ACMVET412	Coordinate practice promotional activities	40	2	Debra Leong	Room 10	✓	
Week(s) 64	06/07/26-12/07/26	ACMGEN315	Communicate effectively with clients and team members	20	1	Debra Leong	Room 10	✓	
Week 65 to 66 Work placement (Vet Clinic) 13/07/26 – 26/07/26									

Note: **Dates marked in bold red** indicate intake dates. Please note that enrolment deadlines are set one week prior to each intake date.

Breaks 2025

- **Holiday (Summer):** 23rd Dec 24 - 26th Jan 25
- **Holiday (Autumn):** 07th Apr 25 - 20th Apr 25
- **Holiday (Winter):** 30th Jun 25 - 13th Jul 25
- **Holiday (Spring):** 06th Oct 25 - 19th Oct 25
- **Holiday (Summer):** 22nd Dec 25 - 18th Jan 26



ACM40418 Certificate IV in Veterinary Nursing
Academic Timetable Unit delivery sequence January 27th Intake 1 2025
76 weeks course length with 54 weeks training, 10 weeks holidays, 12 weeks of industry placement

Intake No.	Course Commencement Date	Enrolment Deadline
Intake 1	2nd June 2025	26th May 2025
Intake 2	28th July 2025	21st July 2025
Intake 3	1st September 2025	25th August 2025
Intake 4	20th October 2025	13th October 2025
Intake 5	17th November 2025	10th November 2025
Intake 6	19th January 2026	12th January 2026
Intake 7	20th April 2026	13th April 2026
Intake 8	25th May 2026	18th May 2026

- **Students will attend Greenwood Academy of Animal Care and Agriculture on Wednesdays to Fridays for class at our Sydney campus from 10am to 5pm.**
- **Greenwood Academy has several work placements with our preferred industry partners. Students will be placed with our preferred work placement providers to undertake their mandatory 240 hours of work placement.**
- **The 240-hour work placement is spread over six terms, two weeks per term, where students complete 20 hours per week across three days.**
- **All students must attend their scheduled orientation sessions.**
- **ACM40418 Certificate IV in Veterinary Nursing students are required to purchase their Equipment kit before or at their scheduled orientation day**



BSB50120 Diploma of Business
Academic Timetable Unit delivery sequence 2025
52 weeks, 40 weeks training, 12 weeks holidays

Term / Weeks	Scheduled Date	Unit Code	Unit of Competency	Training hours	Weeks	Nominated T/A	Training Location
TERM BREAK 23/12/24-26/01/25							
Week 01 to 04	27/01/25-23/02/25	BSBTWK401	Build and maintain business relationships	80	4	Wayne Xu	Training Room 10
Week 05 to 08	24/02/25-23/03/25	BSBLDR523	Lead and manage effective workplace relationships	80	4	Wayne Xu	Training Room 10
Week 09 to 10	24/03/25-06/04/25	BSBHRM525	Manage recruitment and onboarding	40	2	Wayne Xu	Training Room 10
TERM BREAK 07/04/25 – 20/04/25							
Weeks 11 to 12	21/04/25-04/05/25	BSBCRT511	Develop critical thinking in others	40	2	Wayne Xu	Training Room 10
Weeks 13 to 16	05/05/25-01/06/25	BSBFIN501	Manage budgets and financial plans	80	4	Wayne Xu	Training Room 10
Week 17 to 20	02/06/25 -29/06/25	BSBXCM501	Lead communication in the workplace	80	4	Wayne Xu	Training Room 10
TERM BREAK 30/06/25-20/07/25							
Week 21 to 24	21/07/25 -17/08/25	BSBOPS501	Manage business resources	80	4	Wayne Xu	Training Room 10
Week 25 to 28	18/08/25 - 14/09/25	BSBOPS502	Manage operational plans	80	4	Wayne Xu	Training Room 10
Week 29 to 30	15/09/25 -28/09/25	BSBSUS511	Develop workplace policies and procedures for sustainability	40	2	Wayne Xu	Training Room 10
TERM BREAK 29/09/25-12/10/25							
Week 31 to 34	13/10/25 - 09/11/25	BSBOPS504	Manage business risk	80	4	Wayne Xu	Training Room 10
Week 35 to 38	10/11/25 -07/12/25	BSBOPS402	Coordinate business operational plans	80	4	Wayne Xu	Training Room 10
Week 39 to 40	08/12/25- 21/12/25	BSBPEF402	Develop personal work priorities	40	2	Wayne Xu	Training Room 10
TERM BREAK 22/12/25-26/1/26							

Note: **Dates marked in bold red** indicate intake dates. Please note that enrolment deadlines are set one week prior to each intake date.



BSB50120 Diploma of Business
Academic Timetable Unit delivery sequence 2025
52 weeks, 40 weeks training, 12 weeks holidays

Intake No.	Course Commencement Date	Enrolment Deadline
Intake 1	27th January 2025	Enrolment by 20/01/25
Intake 2	24th March 2025	Enrolment by 17/03/25
Intake 3	21st April 2025	Enrolment by 14/04/25
Intake 4	2nd June 2025	Enrolment by 26/05/25
Intake 5	21st July 2025	Enrolment by 14/07/25
Intake 6	18th August 2025	Enrolment by 04/08/25
Intake 7	13th October 2025	Enrolment by 06/10/25
Intake 8	10th November 2025	Enrolment by 03/11/25

Breaks 2025

- **Holiday (Summer):** 23rd Dec 24 - 26th Jan 25
- **Holiday (Autumn):** 07th Apr 25 – 20th Apr 25
- **Holiday (Winter):** 30th Jun 25- 20th Jul 25
- **Holiday (Spring):** 29th Sep 25 - 12th Oct 25
- **Holiday (Summer):** 22nd Dec 25 - 25th Jan 26